



Year: 2019-2020

## ACADEMIC AND ADMINISTRATIVE AUDIT REPORT



Internal Quality Assurance Cell

**Jaysingpur College,  
Jaysingpur**

3<sup>rd</sup> February 2020

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

(2019-20)

Name of College	:	Anekant Education Society's Jaysingpur College Jaysingpur
Audit Team	:	1. B. V. Tamhankar, Principal, Willingdon College, Sangli 2. Dr. Amit Supale, IQAC coordinator, Dr. P.K. Mahavidyalaya, Sangli
Date of Visit	:	3 <sup>rd</sup> February 2020

Sr. No.	Institutional Data	
1	Name of the College	Jaysingpur College Jaysingpur
2	Status of the College	Affiliated
3	Financial Category	Grant- in- Aid
4	Type of the College	Co-Education
5	Year of establishment	1964
6	UGC recognition	2 (f) and 12-B
7	Accreditation/Re-accreditation by NAAC	Reaccredited in 2016 Grade A with CGPA 3.01
8	Location of the college	Rural
9	Area of the College	25 Acres
10	Number of full-time teachers	24
11	Number of CHB teacher	85
12	Number of full-time teacher with Ph.D.	17
13	Number of non-teaching staff	51
14	Number of Programs	UG-6, PG-3, Ph.D.-8, Diploma-1
15	Number of Certificate Courses	25 (19 skill based; 6-value added)
16	Number of students	2596
17	Result of student Average last 3 Years	88.0%

## **PEER TEAM REPORT**

### **A] Observations on Key Aspects**

#### **1) Academic Management:**

- Under the supervision of Principal, IQAC is coordinating properly with the departments to enhance the quality practices in the college.
- There is proper control over timely completion of syllabi.
- Students and parents' feedback about the college and syllabus is collected online and properly conveyed to teachers. This has led to better teaching learning process.
- Teachers are appraised by H. O. D's and Principal. Results are conveyed to concerned individuals.
- Examinations including internal are properly conducted and results are declared in time.
- College has started two UGC sponsored Career Oriented Courses
- College has established Karmaveer Koushalya Kendra under which 19 skill and 6 value-based certificate courses are run.
- Development of Biodiversity Museum and Bio-informatic Center as learning Resource is under process.

#### **2) Administration and Management (Supporting Academics)**

- College management has established several good academic management practices.
- Local managing committee of the college is empowered to take decisions on academic matters.
- Non-teaching staff is happy about work conditions and is well supportive for administrative management.
- Teachers are encouraged to pursue research, attend and organize seminars, conferences and workshops.
- Library is computerized and partially automated with Puma software.
- Internet facility is provided in each department and Laboratories are well equipped.

### **3) Academic Practices**

- Most of the teachers use appropriate teaching methods
- College has ICT enabled classrooms and language laboratory
- College has introduced Academic Committee to monitor the record of attendance, Remedial Coaching, Class tests, Syllabus completion etc.
- Teachers make appropriate teaching plan which is periodically monitored by department heads.
- The College has introduced academic diary prescribed by the University to record curricular, co-curricular and extra-curricular activities
- College has a system of helping teachers in preparing proposals of their Research Projects.
- Remedial courses are provided to needy students.

### **4) Infrastructure, Financial Support Facilities for Academic Activities.**

- The College is generating funds through various schemes from UGC and DST.
- Good infrastructural facilities like extension of building, indoor and outdoor sports facilities, swimming tank, administrative block and Women's hostel, boy's hostel, canteen, health care center, laboratories have been made available.
- Library and computer center facilities are good.
- Laboratories are spacious and adequately equipped.
- Well-equipped DST sponsored instrumentation laboratory.

### **5) Institutional Social responsibility (ISR)**

- Strong NSS Unit for the community-oriented activities
- Tree plantation drive
- Save baby girl campaign
- Adopted village for 5 years
- Organized blood donation and health checkup camps.
- College has played an important role in the situation of flood 2019-20 by providing food, shelter and clothing to the affected people.
- Teachers are working on election duties.

### **6) Functioning of IQAC**

- IQAC is functioning mostly as per NAAC guidelines.

- IQAC monitors teaching learning activity by coordinating with departmental heads.
- IQAC conducts realistic analysis and follow up of students' feedback forms.
- IQAC analyze the examination results subject wise and conveys its findings to H. O. D's
- IQAC is working for the timely submission of AQARs by online mode.
- IQAC have organized various activities such as seminars, workshops for teaching staff (Related to IPR) and for non-teaching staff.

## **B] OVERALL ANALYSIS**

### **Observations on Key Aspects**

#### **1. Institutional Strengths:**

- Single, multi-faculty, aided and Jain minority college in tehsil with 25 acres land.
- Experienced, highly qualified and dedicated faculty.
- Good infrastructure includes administrative block, laboratories, 400 m track, indoor stadium, swimming tank, library, reading room etc.
- Well-equipped laboratories with hyphenated and well-organized Library.
- Empowered College Development Committee with powers to take academic decisions.
- College has started skill-oriented B. Voc. Courses
- College has started skill and value-based certificate courses under Karmveer Kaushalya Kendra.

#### **2. Weaknesses:**

- Inadequate full-time faculty due to government policy
- Limitations in placements and job opportunities
- Limitations in industry-based consultancy
- Large number of economically backward students

#### **3. Challenges:**

- Attracting academically good students
- Attracting students for value and skill-based education
- Providing conveyance facility to the students coming from distant villages

- Increasing girls' enrolment in higher education
- To develop the employability among the students
- Making the students able to face local and global challenges

#### **4. Opportunities:**

- Starting job oriented, interdisciplinary courses to cater to the emerging industries and market
- Starting more collaborative programmes and college-industry linkages with nearby industries
- To apply for the grants from UGC, DST, DBT and other funding agencies
- The college has an opportunity to enhance capabilities of students coming from poor and rural background
- The College can contribute in overcoming of social problems like illiteracy, dropouts and stagnation in adult and higher education
- The proficiency in English can be developed by conducting various programs
- To make careers in sports, cultural fields and leadership, special efforts can be undertaken
- To start PG courses in various subjects

#### **5. Recommendations:**

##### **Vital:**

- Management should note the large number of CHB lecturers
- Majority of the CHB faculty do not possess NET / SET, concerned teachers should acquire necessary qualifications at an earliest
- Though IQAC committee monitors the results, there is need to further improve the system, so that remedial action can be taken specially to develop additional coaching to weaker students. In fact, teachers should know the academically weak and advance learners in the class right from the beginning of the year.

##### **Essential**

- More effective counseling is desirable at the time of admissions for specialized courses in order to check dropouts and failures in final year.
- College has a large enrollment but majority of them have entered with low marks. There is a need to motivate these students.

- There is need to encourage peer learning amongst students.
- Most of the teachers have started using multiple teaching methods for classroom and laboratory teaching. Since these methods are relatively new to most of the teachers, there is a need to learn from each other. As such formation of peer review teams, peer groups are recommended.
- Teachers are publishing their research articles and books, they should be motivated to publish it in web of Sciences, Scopus or UGC listed journals.

### **Desirable**

- Monitoring of First Year internal examination marks is essential to eliminate overmarking tendencies.
- College has introduced some need-based skill-oriented courses. It is recommended that more skill-based courses be started as per need of the Industries and the commercial market.

## **C] ROLES AND DUTIES**

(As per observations and recommendations)

### **1. State Government**

- Revision in fee structure for aided and unaided courses is necessary to provide better training and infrastructural facilities.
- Permission to be granted to fill up adequate permanent teaching posts.
- The Scholarships should be provided to vocational courses too.

### **2. University**

- Timely revision of syllabi for better employability of students.
- Provide more opportunities for staff developments.

### **3. College**

#### **a) Management**

- Appoint qualified teachers for self-financing courses.
- Motivate the teachers to acquire higher degrees and the incentives should be provide for awards and international publications to motivate them.
- Provide more need-based skill-oriented courses.

## **b) Academia**

- Teachers should know the latest development in the subjects.
- Teachers should pay more attention on ICT teaching, new teaching learning methodologies like google classroom, flipped classroom, kahoot, moodle, swayam courses etc.
- Membership of professional bodies, up to date knowledge of industries and market's local, national and global requirements will enable them to make their teaching more relevant.
- Office staff should train for online office management system as well the laboratory staff should be trained for laboratory safety.

## **c) Students**

- Students were generally satisfied with the classroom and laboratory teaching, Library and computer facilities, English language laboratory, Instrumentation laboratory as well as sports facilities.
- More efforts need to be taken for student to secure ranks in university examinations.
- Good number of students are involved in NSS, Sports, Cultural activities.
- Efforts need to be made for greater and more effective participation in all these activities.
- More students should bag prizes in various events to enable college to be amongst top ten colleges in Shivaji University, Kolhapur.


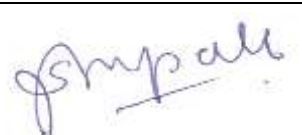
## **d) Other Stakeholders**

- Alumni are taking good interest in college. College should involve alumni in more numbers and make effective use of their expertise.
- Parents are giving regular feedback and suggestions. More group and one to one meeting with parents to keep them apprised about their ward's academic progress will help to improve results of the college.
- The alumni association should be registered for effective functionalization.



## PEER TEAM COMMENTS

- College is re-accredited (2<sup>nd</sup> Cycle) by NAAC with A grade CGPA 3.01
- College has participated in NIRF ranking for this academic year
- College is continuously taking efforts for quality enhancement in last many years and also have developed infrastructure.
- IQAC functioning is regular and the AQARs are submitted to NAAC.
- Lead College Status by Shivaji University, Kolhapur
- College should make efforts to fulfill the above recommendations

Principal Dr. B. V. Tamhankar	
Dr. A. R. Supale	



  
**PRINCIPAL,**  
Jaysingpur College, Jaysingpur.

Signature of the Head of the Institution